2012 PLUMAS-SIERRA COUNTY FAIR APPLICATION
August 8-12, 2012

204 Fairgrounds Road -- Quincy, Ca 95971

Phone: (530) 283-6272 Fax: (530) 283-6431

Check One: ☐ Commercial Vendor ☐ Exhibitor ☐ Food Concession ☐ Game Vendors

GENERAL REQUIREMENTS

* Please submit completed application April 30, 2012
* **Attach color photographs of your booth set-up, application will not be accepted unless pictures are submitted.**
* **SUBMIT A COMPLETE LIST OF ITEMS TO BE SOLD.** If contract is issued, it will be assigned on the basis of the Fair Management approved list only! Contracts will not be issued until product list has been received.

PLEASE PRINT OR TYPE CLEARLY!

Business Name :_____

Your Name(s) :_____

Address :_____

:_____ _____ _____
City State Zip

Phone :_____ Fax:_____

E-mail Address :_____

Commercial Vendor/Exhibitor: Booth Size 10x10____, 10x20_____, Corner Space_____, Inside_____,

Outside_____

Power Requirements: Volts _____Amps _____

Mobile Food Concession: Length _____ (Include trailer tongue in measurement)

Width_____ of unit. Side serve_____ Rear serve_____

Power Requirements: Volts: _____ Amps _____

ALL OUTSIDE VENDORS MUST SUBMIT ACCURATE POWER REQUIREMENTS AND EXACT SIZE OF BOOTH.

RATES:

All Vendors/Exhibitors	Inside Commercial Exhibit Building - 1st - 10 x 10 - $325.00, 2nd - 10 x 10 - $200.00 Corner spaces - $575.00. **Tables and chairs are not available.** Outside Space - 1st - 10 x 10 - $325.00, 2nd - 10 x 10 - $200.00. 50% Deposit required upon receipt of contract. **All Local Vendors (Plumas and Sierra Counties) 15% Discount on Vendor Space**, 50% Deposit required upon receipt of contract.
Food Concessions:	20% of gross to be reviewed by Fair Management daily and payable at close of Fair before Vendor is allowed to leave premises. There is a $200.00 deposit required by May 1, 2011 for all food vendors regardless of location. **ALL VENDORS MUST PROVIDE THEIR OWN CASH REGISTER.**

THERE WILL BE AN ADDITIONAL $100 REFUNDABLE DEPOSIT REQUIRED FROM ALL NON-FOOD VENDORS WHICH WILL BE FORFEITED SHOULD YOU BREAK DOWN YOUR BOOTH BEFORE THE TIME STATED IN YOUR CONTRACT

Deposits and signed contracts are due by May 1, 2012. Balance of fees are due by June 15, 2012 except for Food Vendors falling under the 20% of gross rule. No refunds after June 15, 2012. There is a $50.00 cancellation fee. ***DO NOT SEND ANY MONEY WITH THIS APPLICATION. THIS APPLICATION IS NOT A CONTRACT, NOR A GUARANTEE OF THE SAME.***

ADMISSION CREDENTIALS

Each vendor is allowed up to four (4) general admission credentials. Additional credentials can be purchased through the Fair office for $5.00 each. Parking is provided for one vehicle in the vendor parking lot at no charge.

INSURANCE REQUIREMENTS

All booth's are required to have Liability Insurance. Including exhibitors!

$1,000,000 Liability - If you do not have insurance it can be purchased from California Fair Services Authority (C.F.S.A.) The cost of insurance for Exhibitors and Vendors is $90.00, Concessionaires $115.00 for the duration of the fair. **Money Orders are the only form of payment allowed for Insurance** and must be made payable to C.F.S.A and be sent with signed contract. Game Vendors may be required to have coverage in addition to the $1,000,000 liability amount mentioned in this paragraph.

LICENSES & PERMITS

It is the Vendor's/Concessionaires/Exhibitors responsibility to meet all the Deputy Fire Marshall's requirements, all Plumas County Health Department Requirements and secure all licenses required by the State of California Franchise Tax Board.

STATE BOARD OF EQUALIZATION

Requires all vendors and concessionaires to have a California seller's permit number.

YOUR CALIFORNIA SELLER'S PERMIT NUMBER

_____

****CAMPING FACILITIES****

The rates are $120.00 for each camp spot with one vehicle per spot for the duration of the fair. There will be designated parking for extra vehicles and stock trailers. Please note: A copy of liability insurance must be provided for any camp trailer or R.V. brought onto the fairgrounds. Camp trailers are covered under auto insurance policy while in transport; upon arrival, insurance liability switches to a homeowners policy – copies of both insurances are required. Insurance may be available through C.F.S.A. for camp vehicles during the event – please inquire regarding availability.

☐Check here if you need a camping spot.

Size of full setup of Camper/Motor home including slide outs: Length _____: Width _____

AVAILABLE POWER IN CAMPING AREAS IS <u>110 VOLT, 30 AMP ONLY</u>. CAMPING IS LIMITED AND IS FIRST COME FIRST SERVE BASIS. THERE IS NO GUARANTEE YOU WILL RECEIVE A CAMPING SPOT UNLESS YOU ARE NOTIFIED BY CONTRACT.

T H A N K Y O U!

PLEASE RETURN BY APRIL 30, 2012

Product List

Please list all items to be displayed and offered for sale. ONLY those items listed on your contract may be displayed and/or sold.

Product Name	Product Price

California Fair Services Authority

INSURANCE REQUIREMENTS

I. Evidence of Coverage

The contractor/renter shall provide a signed original evidence of coverage form for the term of the agreement protecting the legal liability of the State of California, District Agricultural Associations, County Fairs, Counties in which County Fairs are located, Lessor/Sublessor if fair site is leased/subleased, Citrus Fruit Fairs, or California Exposition and State Fair, their directors, officers, agents, servants, and employees, from occurrences related to operations under the contract. This may be provided by:

A. Insurance Certificate - The contractor/renter provides the fair with a signed original certificate of insurance (the ACORD form is acceptable), lawfully transacted, which sets forth the following:

1. List as the Additional Insured: "That the State of California, the District Agricultural Association, County Fair, the County in which the County Fair is located, Lessor/Sublessor if fair site is leased/subleased, Citrus Fruit Fair, or California Exposition and State Fair, their directors, officers, agents, servants, and employees are made additional insured, but only insofar as the operations under this contract are concerned."

2. Dates: The dates of inception and expiration of the insurance. **For individual events, the specific event dates must be listed, along with all set-up and tear down dates.**

3. Coverages:

   a. General Liability - Commercial General Liability coverage, on an occurrence basis, at least as broad as the current Insurance Service Office (ISO) policy form #CG 0001. Limits shall be not less than $5,000,000 per occurrence for Fairtime Carnival Rides; $3,000,000 per occurrence for Motorized Events All Types except arena or track motorcycle racing and go-cart racing; $3,000,000 per occurrence for Rodeo Events all types **with a paid gate** and any Rough Stock events; $2,000,000 per occurrence for Rodeo Events All Types **without a paid gate** and with any Rough Stock events; $1,000,000 per occurrence for Rodeo Events All Types **without** any Rough Stock Events; $2,000,000 per occurrence for Interim Carnival Rides, Fairtime Kiddie Carnival Rides of up to 6 rides, Concerts with over 5,000 attendees, Rave Type Events All Types, Mechanical Bulls, Extreme Attractions All Types, Orbitrons, Simulators, and Motorized Events of arena or track motorcycle racing and go-cart racing; $1,000,000 per occurrence for all other contracts for which liability insurance (and liquor liability, if applicable) is required.

   b. Automobile Liability - Commercial Automobile Liability coverage, on a per accident basis, at least as broad as the current ISO policy form # CA 0001, Symbol #1 (Any Auto) with limits of not less than $1,000,000 combined single limits per accident for contracts involving use of contractor vehicles (autos, trucks or other licensed vehicles) on fairgrounds.

   c. Workers' Compensation - Workers' Compensation coverage shall be maintained covering contractor/renter's employees, as required by law.

   d. Medical Malpractice - Medical Malpractice coverage with limits of not less than $1,000,000 per occurrence shall be maintained for contracts involving medical services.

   e. Liquor Liability - Liquor Liability coverage with limits of not less than $1,000,000 per occurrence shall be maintained for contracts involving the sale of alcoholic beverages.

4. Cancellation Notice: A statement by the insurance company that it will not cancel or reduce the limits or coverages of said policy or policies without giving 30 days prior written notice to the named certificate holder.

5. Certificate Holder:
   - or Individual Events Only - Fair, along with fair=s address, is listed as the certificate holder.
   - For Master Insurance Certificates Only - California Fair Services Authority, Attn: Risk Management, 1776 Tribute Road, Suite 100, Sacramento, CA 95815 is listed as the certificate holder.

6. Insurance Company: The company providing insurance coverage must be acceptable to the California Department of Insurance.

7. Insured: The contractor/renter must be specifically listed as the Insured.

OR

B. CFSA Special Events Program - The contractor/renter obtains liability protection through the California Fair Services Authority (CFSA) Special Events Program, when applicable.

OR

C. Master Certificates - A current master certificate of insurance for the contractor/renter has been approved by and is on file with California Fair Services Authority (CFSA).

OR

D. Self-Insurance - The contractor/renter is self-insured and acceptable evidence of self-insurance has been approved by California Fair Services Authority (CFSA).

II. General Provisions

1. Maintenance of Coverage - The contractor/renter agrees that the commercial general liability (and automobile liability, workers' compensation, medical malpractice and/or liquor liability, if applicable) insurance coverage herein provided for shall be in effect at all times during the term of this contract. In the event said insurance coverage expires or is cancelled at any time or times prior to or during the term of this contract, contractor/renter agrees to provide the fair, prior to said expiration date, a new certificate of insurance evidencing insurance coverage as provided for herein for not less than the remainder of the term of the contract, or for a period of not less than one (1) year. New certificates of insurance are subject to the approval of California Fair Services Authority, and contractor/renter agrees that no work or services shall be performed prior to the giving of such approval. In the event the contractor/renter fails to keep in effect at all times insurance coverage as herein provided, the fair may, in addition to any other remedies it may have, take any of the following actions: (1) declare a material breach by contractor/renter and terminate this contract; (2) withhold all payments due to contractor/renter until notice is received that such insurance coverage is in effect; and (3) obtain such insurance coverage and deduct premiums for same from any sums due or which become due to contractor/renter under the terms of this contract.

2. Primary Coverage - The contractor/renter's insurance coverage shall be primary and any separate coverage or protection available to the fair or any other additional insured shall be secondary.

3. Contractor's Responsibility - Nothing herein shall be construed as limiting in any way the extent to which contractor/renter may be held responsible for damages resulting from contractor/renter's operations, acts, omissions or negligence. Insurance coverage obtained in the minimum amounts specified above shall not relieve contractor/renter of liability in excess of such minimum coverage, nor shall it preclude the fair from taking other actions available to it under contract documents or by law, including, but not limited to, actions pursuant to contractor/renter's indemnity obligations.

4. Certified Copies of Policies - Upon request by fair, contractor/renter shall immediately furnish a complete copy of any policy required hereunder, with said copy certified by the underwriter to be a true and correct copy of the original policy. Fairtime Carnival Ride contractors must submit copies of actual liability insurance policies, certified by an underwriter, to California Fair Services Authority (CFSA).

III. Participant Waivers

For hazardous participant events, the contractor/renter agrees to obtain a properly executed release and waiver of liability agreement (Form required by contractor/renter's insurance company or CFSA Release and Waiver Form) from each participant prior to his/her participation in the events sponsored by contractor/renter. Hazardous participant events include but are not limited to any event within the following broad categories: Athletic Team Events; Equestrian-related Events; Motorized Events; Rodeo Events; and Wheeled Events, including bicycle, skates, skateboard, or scooter. Contact California Fair Services Authority at (916) 921-2213 for further information.

ACORD™ CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

PRODUCER

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURED

Must match name on contract

INSURERS AFFORDING COVERAGE	NAIC #
INSURER A: ABC Insurance Company	
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	ADD'L INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS	
A		GENERAL LIABILITY		Make sure dates Cover event		EACH OCCURRENCE	$
		X COMMERCIAL GENERAL LIABILITY				DAMAGE TO RENTED PREMISES (Ea occurence)	$
		CLAIMS MADE X OCCUR				MED EXP (Any one person)	$
						PERSONAL & ADV INJURY	$
						GENERAL AGGREGATE	$
		GEN'L AGGREGATE LIMIT APPLIES PER:				PRODUCTS - COMP/OP AGG	$
		POLICY PRO-JECT LOC					
		AUTOMOBILE LIABILITY				COMBINED SINGLE LIMIT (Ea accident)	$
		ANY AUTO				BODILY INJURY (Per person)	$
		ALL OWNED AUTOS				BODILY INJURY (Per accident)	$
		SCHEDULED AUTOS				PROPERTY DAMAGE (Per accident)	$
		HIRED AUTOS					
		NON-OWNED AUTOS					
		GARAGE LIABILITY				AUTO ONLY - EA ACCIDENT	$
		ANY AUTO				OTHER THAN AUTO ONLY: EA ACC	$
						AGG	$
		EXCESS/UMBRELLA LIABILITY				EACH OCCURRENCE	$
		OCCUR CLAIMS MADE				AGGREGATE	$
							$
		DEDUCTIBLE					$
		RETENTION $					$
		WORKERS COMPENSATION AND EMPLOYERS' LIABILITY				WC STATU-TORY LIMITS OTH-ER	
		ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?				E.L. EACH ACCIDENT	$
		If yes, describe under SPECIAL PROVISIONS below				E.L. DISEASE - EA EMPLOYEE	$
						E.L. DISEASE - POLICY LIMIT	$
		OTHER					

Limits need to be EACH OCCURRENCE

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

The State of California, The District Agricultural Association, County Fair, The County in which the County Fair is located, Lessor/Sublessor if fair site is leased/subleased, Citrus Fruit Fair, or California Exposition and State Fair, their directors, officers, agents, servants, and employees are made additional insured, but only insofar as the operations under this contract are concerned.

CERTIFICATE HOLDER

Fair needs to be named as certificate holder

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

Signature Required

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