

REGULAR MEETING OF THE PLUMAS-SIERRA COUNTY FAIR BOARD
May 27, 2009

ROLL CALL

Chairperson Olson calls the meeting of the Plumas-Sierra County Fair Board of Directors to order at 4:14 p.m. in the Mineral Building at the Plumas-Sierra County Fair Grounds. Directors Abbott, Chance, Hughes, Olson, and Viscarra are present. Director Johnson was absent at roll call and arrived at 4:22 p.m.. Director Neer and director Radtke are absent and excused. Director Goss is absent. Fair manager John Steffanic is present. Administrative Assistant Willo Vieira is present.

APPROVAL OF THE AGENDA

Director Chance, seconded by Director Abbott, makes motion to approve the agenda for May 27, 2009, with a change of order moving New Business Item D to New Business Item 1A. Motion carried unanimously.

APPROVAL OF THE MINUTES

April 22, 2009

Motion is made by Director Viscarra to approve the minutes of the April 22, 2009 and seconded by Director Abbott. Motion carried unanimously.

INTRODUCTION OF THE PUBLIC

The public introduces themselves. Nancy Gambell, Sweetheart Coordinator; Scott Lawson, Museum Director; Caron Chance, Backdoor Catering; Traci Bue, Feather River Publishing; and Judi Madden, American Valley Speedway.

PUBLIC COMMENT

Judi Madden, American Valley Speedway, delivered a report on the first races of the season. Ms. Madden also inquired about securing gaps in the fences at the Floriculture Building and at the end of the grandstands. Possible solutions were discussed.

CORRESPONDENCE

Letter from California Division of Food and Agriculture regarding Fair allotments is read and discussed.

MANAGER'S REPORT

Picnic Report

- Advertisement has been placed in the local papers
- Posters advertising the Picnic were passed out to the Directors for their respective communities.

Volunteers

Applications and liability releases were discussed. The Volunteers would only be available for Fair related events and not non-fair event. Volunteer appreciation awards and luncheon were proposed as a wrap up in the fall. Director Viscarra would like the Fair Directors to have volunteer packets to hand out to possible volunteers.

Consent Calendar

Manager Steffanic inquires of the Board if they would like to have a consent agenda and if so how would they like to receive it. The consent agenda would contain the current contract information and financial reports.

Budget

Manager Steffanic would like to meet with the finance committee to go over the budgets and statement of operations report. The new budget will be status quo for the 2009-2010 fiscal year. Directors reviewed the prior month's fiscal data.

Exhibit Drop Off Program

Exhibit drop off/pick up in each community area will be facilitated by the local 4-H clubs. They will receive the entries and return them to the exhibitors in their community.

Maintenance Update

- The Gate 1 has been repaired.
- The Fair owns all electrical systems on the grounds and is responsible for their upkeep. However, Plumas Rural Electric Cooperative is providing assistance to the fair in dealing with the leaking transformer.
- Plumas Ace Hardware made a donation of 5 gallons of paint.

COMMITTEE/DIRECTOR'S REPORTS

Committee Reports

Finance, Buildings and Grounds, and Interim Use committee meetings are being scheduled.

Director's Reports

Director Viscarra

The Fair need to have the Livestock Office covered at all times and would like to see the Fair hire a Livestock Secretary.

Director Johnson

Director Johnson inquired about the sponsorship of the rate of gain and the clean stall awards. She has also been in contact with Medici Logging and the Hedrick family regarding the Logging Show.

Director Hughes

Director Hughes extended his apologies to the Board for having been absent from the meetings and thanked them for their patience.

Director Chance

Director Chance has been working with 16 to 1 Mine and mine labs regarding Mining Day.

Old Business

A. Fair Planning

Nancy Gambell, Sweetheart Coordinator

Ms. Gambell said that she and Manager Steffanic had a good meeting. The question of when to hold the Sweetheart Luncheon still has not been decided. One wonderful Junior Ambassador has responded to the call. Discussion ensued as to the possible duties of an Ambassador/Junior Fair Committee member. Caron Chance, Back Door Catering asked if there was a scholarship opportunity available to provide incentive for youth to sign up.

Director Radtke arrives 5:38 pm

Manager Steffanic gave the proposed line up of fair entertainment to the Board.

Director Radtke leaves 5:45 pm

New Business

A. Fair Admission Prices

Manager Steffanic proposes weekly pass prices of \$8.00 for adults, \$6.00 for 12-17/Sr., and a daily Family Pass of \$7.00. Dr. Abbott makes a motion to approve the proposed pass prices. Seconded by Director Johnson and passed unanimously.

Traci Bue, Feather Publishing leaves

B. Shirley Leschinsky Contract

Manager Steffanic proposes that the Fair extend a contract to Shirley Leschinsky to solicit sponsorships for the Fair. In payment, she would receive 20% of what she brought in. Director Viscarra was in favor of the idea however, she would not want Ms. Leschinsky to negotiate any in kind contracts only the Fair Manager. A motion was made by Director Viscarra to contract with Ms Leschinsky to solicit traditional sponsorships and reimburse her for 20% of the total. Seconded by Director Johnson and passed unanimously. Directors Hughes and Viscarra would like to have this job solicited for next year's Fair.

C. County Agency Booths

Manager Steffanic asks for Board direction on possibly offering booth space at the County Picnic and the Fair at no charge to County of Plumas agencies. After Board discussion Director Hughes made a motion that County of Plumas agencies be offered booth space at no cost for the 2009 County Picnic. Director Johnson seconded the motion and it was passed unanimously.

D. Railroad

Scott Lawson, Plumas County Museum Director, thanked the Fair for its cooperation with the Museum regarding the railroad project. A new Memorandum of Understanding needs to be created in conjunction with County Counsel and Mr. Lawson sought the go ahead of the Fair Board. Director Abbott made a motion to continue working with the Museum on the Railroad

Project. The motion was seconded by Director Hughes and the motion was carried unanimously.

Director Chance leaves the room.

E. Back Door Catering

Caron Chance, Back Door Catering, addresses the Fair Board requesting the addition of an addendum to her lease that would allow the current lease to be passed on to anyone who may purchase her business during the lifetime of her current lease. The former lease contained language that would allow this transfer with a 10% increase in rent for the remainder of the lease. The Fair Board directed Manager Steffanic to add the language to the current lease and to address the issue of signage for the business.

ANNOUNCEMENTS

None

Adjourn

A motion to adjourn is made by Director Hughes and seconded by Director Chance. Motion is carried unanimously. The Regular meeting of the Plumas-Sierra County Fair Board will be held on June 24, 2009 at 4:00 pm in the Mineral Building at the Plumas-Sierra County Fairgrounds. Meeting adjourned at 6:46 pm.

I, WILLO VIEIRA, DO HEREBY CERTIFY THAT THESE MINUTES OF THE MAY 27, 2009 MEETING OF THE PLUMAS-SIERRA COUNTY FAIR BOARD OF DIRECTORS ARE ACCURATE AS RECORDED.

Willo Vieira
Administrative Assistant

John Steffanic
Fair Manager

Thelma Olson, Chairperson
Plumas-Sierra County Fair Board