

**REGULAR MEETING OF THE PLUMAS-SIERRA COUNTY FAIR BOARD
MARCH 25, 2009**

ROLL CALL

Chairperson Olson calls the meeting of the Plumas-Sierra County Fair Board of Directors to order at 4:01 p.m. in the Mineral Building at the Plumas-Sierra County Fair Grounds. Directors Abbott, Chance, Goss, Neer, Olson, and Radtke are present. Director Johnson will be tardy per phone call. Director Viscarra is absent and excused. Director Hughes is absent. Interim Fair Manager Bill Powers is present. Administrative Assistant Willo Vieira is present.

AGENDA APPROVAL

Director Neer, seconded by Director Abbott, makes motion to approve agenda for March 25, 2009. Motion carried unanimously.

MINUTE APPROVAL

Director Neer issued a correction for the second of the Adjournment Motion as she was not present to second the motion. Second corrected to read Director Abbott. Motion is made by Director Radtke and seconded by Director Abbott to approve corrected Minutes of February 25, 2009 regular meeting. Motion carried unanimously.

INTRODUCTION OF PUBLIC

The public introduces themselves. Traci Bue, Feather Publishing.

PUBLIC COMMENT

None

CORRESPONDENCE

Letter from Quincy Crazy Quilters is read into the record. The Board accepted their cancellation and expressed a desire to showcase the quilts from the guild at the Plumas-Sierra County Fair.

INTERIM MANAGER'S REPORT

Elk's – Interim Manager Powers informed the Fair Board of the agreement reached with the Elk's on a tapping fees and per glass cost.

Financial report – Interim Manager Powers presented the financial report prepared by Jodi Smith, Fiscal Technician. The Board reviewed the proposed Audit responses. Director Radtke questioned where some of the income was shown on the financial reports. Director Radtke also expressed a desire for more information and requested a more detailed breakdown. Chairperson Olson recommended that Director Radtke meet with Fiscal Technician Smith on the desired fiscal information.

Exhibit Guide – Updating the Exhibit Guide is currently underway. Staff will be securing three bids for the project from local printers. The Board was also informed that no money was budgeted for the Exhibit Guide for 2009. Chairperson Olson said that it could be covered through sponsorship advertising.

Website – Interim Manager Powers introduced the Fair Board to the new website for the Plumas-Sierra County Fair.

4:15 pm – Nancy Gambell, Sweethearts Coordinator, arrives.

4:20 pm – Director Johnson arrives.

Plumas County Visitor's Guide advertisement proof was shown to the Fair Board. Director Radtke pointed out that the Fair theme was missing from the ad. Interim Manager Powers agreed that it should be added.

Mining/History Day – Interim Manager Powers has contacted the following parties who are interested in assisting with Mining and History Day: Lloyd Cooper, Bill Coperan, and Scott Lawson.

Logging/Forest Industry Day – Medici Logging is interested in putting on a logging show. Director Johnson stated that it is a “go” and that they requested money for fuel for the trip. The Bull of the Woods contest was still in question due to insurance concerns.

Ranching/Cattleman's Day – Interim Manager Powers is currently in negotiations to secure Outlaw Rodeo Company to produce Bull Rides for the Friday night grandstand show. Staff will need to check on arena concerns.

Entertainment – Various bands were discussed to provide general entertainment. The Fair Board expressed a desire to have Antique Rockers perform at least one night of the Fair. Director Neer felt that in light of the current economic times that a named band may not be prudent and recommended looking for a good tribute band.

Community Assistance – The Quincy Rotary will be coming to assist in the painting of the parts for the Floriculture gardens.

COMMITTEE REPORTS

None

DIRECTORS' REPORTS

None as the information had been covered in the discussion of the Fair Planning during the Interim Manager's Report.

OLD BUSINESS

A. Policy Manual

Staff is waiting for a response from County Council regarding their review of the document. Interim Manager Powers suggested that the Fair Board may need to look at directors who are not attending meetings in light of the current Policy Manual.

B. Memorandum of Understanding

Interim Manager Powers recommended that this document be put on “hold” until after the Policy Manual has been approved. Mr. Powers also offered to supply a sample model from another Fair.

C. Fair Planning

Thai Food – Board discussed the attributes of the two Thai food booth applicants. A motion was made by Director Abbott and seconded by Director Neer to follow our policy on recognizing the application first received for the Thai food booth for the Fair. Motion carried unanimously.

General Admission prices – The Board discussed the pricing and breakdown of the ticket prices. Director Abbott made a motion, seconded by Director Chance, that the tickets prices be \$3.00 for adults, \$2.00 Sr/13-17, \$1.00 Child 6-12, Children 5 and under free, free gate until 2 pm. Motion carried unanimously.

Contracts – Fair Board reviews all standing contracts for concessions, vendors, and exhibitors. The Board expressed a desire to have funnel cakes and handmade cotton candy concessions for the fair.

Sweethearts – Nancy Gambell updated the Board on the progress of contacting the Sweethearts. She presented the Board with a list of Sweethearts with whom she has not been able to make contact and enlisted the Boards assistance in locating them.

Mining Exhibit – Director Chance has made contact with 16 to 1 Mine and Mine Lab. Both are interested in coming to the fair to put on demonstrations.

Carnival – Staff to contact Rick Larson, American Traveling Shows, regarding bringing a carousel and Ferris Wheel to the 2009 Fair.

NEW BUSINESS

Director Radtke expressed concern over having the Children’s Fair and the County Picnic back-to-back. Interim Manager Powers offered to contact both parties to see if the events could be combined in the future or even as early as this year.

Market Livestock Weigh-in- Beef weigh in April 18. Director Johnson inquired as to whether there was a provision for exhibitors who could not make the event. It was decided that exhibitors could weigh in early but not after the official weigh in date. It was noted by Director Johnson that the sheep, swine, and goat weigh-in was scheduled for the day after graduation and Sober Grad Night.

Director Radtke presented a request from the Soroptomists for a reduction in rental rates for the Tulsa Scott Building for their annual dinner. Chairperson Olson pointed out that if they were to be charged the hourly rate for the rental that the fee would fall within their budget. The Soroptomists will be in charge of set-up and clean up.

ANNOUNCEMENTS

Chairperson Olson reminded the Board members that the Form 700 is due to the County Clerks office. Chair Olson also asked what time the Board wished to meet at the April 22, 2009 meeting. The pleasure of the Board was to start the meeting at 4:00 pm.

The Board entered into a discussion on the impact of excessive Director absences. Chairperson Olson asked each Director to think about it for discussion during the April 22, 2009 meeting. Director Radtke mentioned that the Directors served on a volunteer board and that as such they often had other commitments. Director Radtke also noted that Fair Board had made the request to the Board of Supervisors to be in charge of only the Fair and were turned down.

ADJOURN

A motion to adjourn is made by Director Radtke and seconded by Director Neer. Motion is carried unanimously. A regular meeting of the Plumas-Sierra County Fair Board of Directors will be held on April 22 at 4:00 p.m in the Mineral Building. Meeting adjourned at 6:15 p.m.

I, WILLO VIEIRA DO HEREBY CERTIFY THAT THESE MINUTES OF THE MARCH 25, 2009 MEETING OF THE PLUMAS-SIERRA COUNTY FAIR BOARD OF DIRECTORS ARE ACCURATE AS RECORDED.

Willo Vieira
Administrative Assistant

John Steffanic
Fair and Event Center Manager

Thelma Olson, Chairperson
Plumas-Sierra County Fair Board