

**REGULAR MEETING OF THE PLUMAS-SIERRA COUNTY FAIR BOARD**  
**February 25, 2009**

**ROLL CALL**

Chairperson Olson calls the meeting of the Plumas-Sierra County Fair Board of Directors to order at 4:06 p.m. in the Mineral Building at the Plumas-Sierra County Fair Grounds. Directors Abbott, Chance, Goss, Johnson, Olson, and Radtke are present. Director Hughes, Neer, and Viscarra are absent. Interim Fair manager Bill Powers is present. Maintenance Supervisor Oran Morrison is present. Administrative Assistant Willo Vieira is present. Fiscal Assistant Jodi Smith is present.

**APPROVAL OF THE AGENDA**

Chairperson Olson requests to change the order of the agenda to place Item 11, Committee Reports, before Item 8, New Business. Director Johnson, seconded by Director Abbott, makes motion to approve the amended agenda for February 25, 2009. Motion carried unanimously.

**APPROVAL OF THE MINUTES**

January 28, 2009

Director Johnson requests to amend the Minutes to provide for a spelling correction. Motion is made by Director Johnson to approve the amended minutes of the January 28, 2009 special meeting seconded by Director Abbott. Motion carried unanimously.

February 9, 2009

Motion is made by Director Abbott to approve the minutes of the February 9, 2009 special meeting seconded by Director Chance. Motion carried unanimously.

**INTRODUCTION OF THE PUBLIC**

The public introduces themselves. Caron Chance, Back Door Catering; Jon Kennedy, John Steffanic, and Scott Lawson, Plumas County Museum.

**PUBLIC COMMENT**

Mr. Steffanic reports that the Portola Boy Scouts that did the recycling during the last fair desire to turn it over to another group for this year. He also reported that the artwork from old Fair documents at the Museum were unsuitable for use on t-shirts. Ms. Chance recommended that Steve Ross, Quincy High School Boosters, be contacted regarding his group taking over the recycling project as a fundraiser.

**CORRESPONDENCE**

Letters of Understanding for Funding Authorization from California Department of Food and Agriculture are read into the minutes.

**OLD BUSINESS**

**A. Junior Livestock Boarding**

The Fair Board reviews the corrected document and approves it for use for 2009. Director Johnson, seconded by Director Radtke, makes motion to approve the Agreement for on Grounds 4-H/FFA Market Livestock Housing for 2009. Motion carried unanimously.

## **B. Policy Manual**

Interim Manager Powers presented the Fair Board with a CD containing the updated Policy Manual for review. The item is tabled until March 25, 2009 for further discussion.

## **C. Memorandum of Understanding**

Tabled until March 25, 2009

## **D. Fair Planning**

Director Johnson – Medici Logging has been contacted to possibly run a logging show with hot saws and log chopping. Village blacksmith and the Cash tribute band were also discussed.

Director Radtke – Would like to see the Antique Rockers contracted to play at the fair.

Director Chance – Has been working on Mining Day and has contacted 16 to 1 Mine, White Metal Detectors and Gold Lab Metal detectors.

Interim Manager Powers – Has been in contact with Lloyd Cooper regarding pony rides.

Public Input:

Scott Lawson – Ray Nichol is a blacksmith who often assists with museum projects and may be willing to demonstrate at the fair.

John Steffanic – Monster Truck that gives rides is based out of Portola. They use the money to raise funds for a charity.

The directors also discussed fair admissions. It was decided to charge all four days starting at 2:00 pm each day.

## **NEW BUSINESS**

### **A. Plumas County Museum - Railroad**

Scott Lawson of the Plumas County Museum presented and update on the railroad. The engine is currently running and is in need of track on which to run. The log car is being rebuilt with a scheduled completion date of this fall. Discussion was held on possible track locations and the plusses and minuses of each location.

### **B. Committee Assignments**

Chairperson Olson asked the Board if any changes needed to be made to the proposed Committee Assignment Schedule. Director Olson requested volunteers to fill in the blank areas. Director Abbott offered to serve as the alternate on the Finance Committee and Director Johnson volunteered to serve on the Interim Use Committee.

Public, Jim Boland of the Central Plumas Recreation District, is recognized by Chairperson Olson. Mr. Boland thanks the Board for their partnership in supplying the community with an area for area youth to practice basketball.

### **C. Tiered Fee Schedule**

Interim Fair Manager Bill Powers presented the new tiered fee schedule to the Fair Board for consideration. Director Radtke asked what was included in each price. Do they include tables and chairs or for a grounds rental does it include garbage, bathrooms, and on-duty maintenance personnel? Mr. Powers explained that it was a work in progress and that those concerns would be addressed.

### **D. Audit Responses**

Fiscal Technical Assistant Jodi Smith presented audit responses in the form of an Operations Improvement Workbook. Statement of Operations, tracking of state funds, and fixed assets were addressed with corrective action and sustaining policies for each.

## **STAFF REPORTS**

### **Interim Manager's Report**

Mr. Powers reported that the Army Band has been disbanded and that the Air Force Band of the Golden West is unavailable for a couple of years. However, the Air Force Band Rhythm and Brass Band may be available. The date of the market beef weigh in was also announced.

### **Administrative Assistant's Report**

Ms. Vieira calls the Board's attention to the copies of the American Valley Speedway contract, Form 700, CD of the Director's Handbook, and March calendar that has been included in the Board packets. An update was also provided on the Budweiser Clydesdales, entertainers, and the Coca Cola recycling bin grant.

### **Fiscal and Technical Assistant's Report**

Ms. Jodi Smith's report was presented during the Audit Response.

## **REPORTS**

### **Directors Reports**

Director Goss – The mule team will be able to stay over for the parade.

Director Hughes – None

Director Johnson- None

Director Neer – None

Director Olson – Expressed her deep appreciation to the Fair Manager Selection and Interview Committee for all of their hard work. Director Johnson, Director Goss, Director Neer, Supervisor Swofford and Supervisor Simpson were recognized and thanked for their participation on the committee. Human Resources is currently conducting background checks on the final four.

Director Radtke – None

Director Viscarra – None

### **Committee Reports**

No Committee reports were presented

### **Adjourn**

A motion to adjourn is made by Director Johnson and seconded by Director Abbott. Motion is carried unanimously. A regular meeting of the Plumas-Sierra County Fair Board of Directors will be held on March 25, 2009 at 4:00 pm in the Mineral Building at the Plumas-Sierra County Fairgrounds. Meeting adjourned at 6:52 pm.

I, WILLO VIEIRA, DO HEREBY CERTIFY THAT THESE MINUTES OF THE FEBRUARY 25, 2009 MEETING OF THE PLUMAS-SIERRA COUNTY FAIR BOARD OF DIRECTORS ARE ACCURATE AS RECORDED.

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Willo Vieira  
Administrative Assistant

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Bill Powers  
Interim Fair Manager

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Thelma Olson, Chairperson  
Plumas-Sierra County Fair Board