

REGULAR MEETING OF THE PLUMAS-SIERRA COUNTY FAIR BOARD

November 30, 2016

ROLL CALL

Chairperson Chance calls the meeting of the Plumas-Sierra County Fair Board of Directors to order at 5:04 p.m. in the Mineral Building at the Plumas-Sierra County Fair Grounds. Directors Abbott, Buckhout, Butterfield, Chance, Neer, Noble, and Olson are present. Directors Cardona, Griffin, and Viscarra were absent. Fair Manager John Steffanic is present. Administrative Assistant Willo Vieira is present.

APPROVAL OF THE AGENDA

Director Butterfield makes a motion to approve the agenda for November 30, 2016. Motion seconded by Director Neer, motion carried unanimously.

APPROVAL OF THE MINUTES

September 28, 2016

Motion is made by Director Olson to approve the minutes of the September 28, 2016 meeting. Motion seconded by Director Butterfield. Motion carried unanimously.

INTRODUCTION OF THE PUBLIC

Erin Roth of Feather River Publishing.

PUBLIC COMMENT

Willo Vieira announced that her term on the State Rules Committee has expired and has forwarded an application to Ron Wilson so he can apply for the vacant position.

CORRESPONDENCE

None

MANAGER'S REPORT

Fair Entertainment-

Manager Steffanic is looking at Skip the Balloon man, the Street Drum Core, and a country music tribute show as possibilities for the Fair. He is keeping his options open until after the WFA Convention to see what is new there. Steffanic is planning to have the line up firmed up by the February Board meeting.

Convention Attendance-

Manager Steffanic is encouraging those who can to attend the WFA Convention in Reno in the middle of January. He is recommending that Directors get the Tuesday - Wednesday pass.

Exhibit Guide-

Manager Steffanic has appointments at 3 of the 5 elementary schools to promote entries from elementary school aged children. The knitters have approached Steffanic regarding change some of the classes in the knitting divisions. Manager Steffanic is working with the scouting

groups to update the classes in their divisions. Steffanic is trying to make the classes and divisions pertinent.

Facility Usage Report-

Manager Steffanic reported that the Fairgrounds saw 287 days of use in the past 11 months with a total attendance of over 90,000.

Maintenance Report-

The main gate is down thanks to the Sheriff's Department allowing us to borrow their much larger forklift. Storage is looking good even though the boats and trailers came in later this year due to the long fall that we experienced. All of the round tables in the Mineral Building are receiving new legs thanks to a donation from the Quincy Rotary Club.

Financial Report-

Manager Steffanic reported that it looks like we will be receiving \$48,000 from the state this year. PG & E will be donating \$3,500 this year. The Grinduro did well this year bringing in \$4,500. Much of the new front gate will be donated with work starting in January. The Fairgrounds revenue budget stands at 50% and the expenditure budget stands at 49% at approximately half way through the fiscal year. The Fair's cash flow is currently stable.

COMMITTEE REPORTS

Livestock Committee-

No report given.

DIRECTOR'S REPORTS

Fair Foundation-

No report given.

OLD BUSINESS

None

NEW BUSINESS

A. Fair Theme

Manager Steffanic presented the following themes for the Boards consideration: "Put Out the Welcome Mat it's Fair Time", "Barn in the USA", "Art to Agriculture", and "The Art of the Fair". After a brief discussion Director Noble made a motion to make "Art to Agriculture" the 2017 Fair theme and it seconded by Director Butterfield. Motion was carried. Manager Steffanic announced that the schools will be participating in a mural circle. Donna Mills was very excited to lead this project.

B. Changing of Meeting Schedule

Chairperson Chance proposed changing the meeting schedule so the Board would be meeting six times per year with the bulk of the meetings leading up to the Fair. The proposed schedule would have the Board meeting in February, May, June, July,

September, and November. Director Olson made a motion to accept the new meeting schedule and was seconded by Director Butterfield. Motion carried.

ANNOUNCEMENTS

Adjourn

A motion to adjourn is made by Director Butterfield and seconded by Director Neer. Motion is carried unanimously. The Regular meeting of the Plumas-Sierra County Fair Board will be held on February 22, 2017 at 5:00 pm in the Mineral Building at the Plumas-Sierra County Fairgrounds. Meeting adjourned at 6:24 pm.

I, WILLO VIEIRA, DO HEREBY CERTIFY THAT THESE MINUTES OF THE NOVEMBER 30, 2016 MEETING OF THE PLUMAS-SIERRA COUNTY FAIR BOARD OF DIRECTORS ARE ACCURATE AS RECORDED.

Willo Vieira
Administrative Assistant

John Steffanic
Fair Manager

Kenny Chance, Chairperson
Plumas-Sierra County Fair Board