

# **REGULAR MEETING OF THE PLUMAS-SIERRA COUNTY FAIR BOARD**

**September 28, 2016**

## **ROLL CALL**

Chairperson Chance calls the meeting of the Plumas-Sierra County Fair Board of Directors to order at 5:03 p.m. in the Mineral Building at the Plumas-Sierra County Fair Grounds. Directors Abbott, Buckhout, Cardona, Chance, Griffin, and Neer are present. Directors Butterfield, Olson, Noble and Viscarra are absent and excused. Fair Manager John Steffanic is present. Administrative Assistant Willo Vieira is present.

## **APPROVAL OF THE AGENDA**

Manager Steffanic requests the addition of the approval of the Fair Budget for CDFA be added to the agenda. Director Abbott makes a motion to approve the agenda for September 28, 2016 with the requested addition. Motion seconded by Director Neer, motion carried unanimously.

## **APPROVAL OF THE MINUTES**

July 26, 2016

Motion is made by Director Cardona to approve the minutes of the July 26, 2016 meeting. Motion seconded by Director Abbott. Motion carried unanimously.

## **INTRODUCTION OF THE PUBLIC**

Erin Roth of Feather River Publishing

## **PUBLIC COMMENT**

None

## **CORRESPONDENCE**

Thank you note for the Floriculture Judge, Carolyn Hoyum.

## **MANAGER'S REPORT**

Fair Funding, County Budget, Financial Report-

Manager Steffanic reported that the Plumas County budget was still waiting for approval. The county contribution will be the same as last year but the county will allow the Fair to keep the balance of the funds this year to help offset the replacement of the front gate. Manager Steffanic presented the Board with a spread sheet giving an over view of the premiums offered versus the premiums paid out. He also reported that Carnival pre-sale was up \$8,000 and stall fees netted \$6,200 even though we had budgeted \$1,000.

State funds will be released as soon as the Fair submits the STOP report and the Operating Budget for the year.

Joshua Fest is looking to move to the third weekend in July for 2017.

## **COMMITTEE REPORTS**

Building and Grounds Committee-

None

Livestock Awards Committee-  
Given as part of the Fair wrap-up

### **DIRECTOR'S REPORTS**

Fair Foundation-

The Fair Foundation has not met since the last Fair Board meeting. The Fair has saved thousands of dollars on the cost of paper towels due to the hand dryers that were purchased through the foundation. The Foundations also covered the costs of the school entries in the Art Barn. Future projects include the purchase of three more golf carts and remotely controllable thermostats. Manager Steffanic did mention that they needed more people on the Foundation Board.

### **OLD BUSINESS**

None

### **NEW BUSINESS**

#### A. Fair Re-cap

- Attendance up slightly and gate revenue was steady even with the huge attendance on Thursday.
- Everyone liked that Serpilio Hall was full of commercial exhibits.
- Even with two less food vendors, the food revenue was up by \$4-5,000 with Munch-a-Bunch and Thai Thai holding down the top two vendor slots. The health department only had problems with one food booth.
- The Redneck Parade was finally done the way Manager Steffanic had always envisioned it to be.
- The Firemen's Muster will be coming back but will work more closely with staff to prevent the issues that arose this time.
- The Mind Readers and Captain Spareribs will be retired. Most of this year's entertainment will be turned over for next year.
- Only three complaints were aired and those people felt that it was too crowded.
- The market livestock exhibitors need to have contestant numbers and the judging books need to be more closely proofed for errors.
- The Carnival did well this year with huge sales of the Golden Tickets. Only two Golden Tickets will be comped to each Fair Board member and the Board of Supervisors.
- The Parking was covered by the wrestling teams from Quincy and Chester High Schools and went smoothly.
- The Board felt that both Gate 3 and especially Gate 1 needed not only to be manned but to also sell tickets. Mill workers were parking too close to Gate 1 for safety. Manager Steffanic will be presenting a gate plan at the next Fair Board meeting.
- Director Griffin inquired about putting a wash rack next to the Sheep/Swine barn.
- Future Grandstand entertainment was discussed including the difficulties in getting a named country act.

- B. Finance Committee to Finance Report  
Manager Steffanic proposed changing from a Finance Committee report to a Financial Report as part of the Manager's Report. The Board did not have any opposition to the change.
- C. Awards Committee  
The Awards Committee presented a spread sheet re-capping the expenditures and awards given at the 2016 Fair.
- D. Approval of the 2017 Budget for Fairs and Expositions  
As the 2017 budget had already been discussed in the Financial Report, Director Abbot made a motion to accept the 2016-17 State Budget. Director Griffin seconded the motion and the motion carried.

**ANNOUNCEMENTS**

None

**Adjourn**

A motion to adjourn is made by Director Abbott and seconded by Director Neer. Motion is carried unanimously. The Regular meeting of the Plumas-Sierra County Fair Board will be held on February 22, 2017 at 5:00 pm in the Mineral Building at the Plumas-Sierra County Fairgrounds. Meeting adjourned at 6:32 pm.

I, WILLO VIEIRA, DO HEREBY CERTIFY THAT THESE MINUTES OF THE SEPTEMBER 28, 2016 MEETING OF THE PLUMAS-SIERRA COUNTY FAIR BOARD OF DIRECTORS ARE ACCURATE AS RECORDED.

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Willo Vieira  
Administrative Assistant

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John Steffanic  
Fair Manager

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Kenny Chance, Chairperson  
Plumas-Sierra County Fair Board