

REGULAR MEETING OF THE PLUMAS-SIERRA COUNTY FAIR BOARD

September 26, 2012

ROLL CALL

Chairperson Abbott calls the meeting of the Plumas-Sierra County Fair Board of Directors to order at 5:02 p.m. in the Mineral Building at the Plumas-Sierra County Fair Grounds. Directors Abbott, Butterfield, Chance, Neer, and Olson are present. Directors Joyce and Johnson were absent and unexcused. Director Viscarra was absent and excused. Fair Manager John Steffanic is present. Administrative Assistant Willo Vieira is present.

APPROVAL OF THE AGENDA

Director Neer makes a motion to approve the agenda for September 26, 2012 with an amendment to change the date from September 27 to the correct date of September 26.. Motion seconded by Director Chance, motion carried unanimously.

APPROVAL OF THE MINUTES

August 22, 2012

Motion is made by Director Butterfield to approve the minutes of the August 22, 2012 meeting. Motion seconded by Director Neer. Motion carried unanimously.

EXCUSAL OF DIRECTOR ABSENCES

Directors Viscarra called and was excused.

INTRODUCTION OF THE PUBLIC

Laura Beaton of Feather River Publishing, Judi Madden, Madden Plumbing and Heating/American Valley Speedway; Jan Jensen, American Valley 4-H Club Advisor.

PUBLIC COMMENT

None given as the public wished to comment during Item 11A Livestock Awards.

CORRESPONDENCE

A letter from Senator Ted Gaines inviting the Fair Board to a Pancake Breakfast was read.

MANAGER'S REPORT

Current Staffing-

Manager Steffanic opened his remarks on staffing by informing the Board that the County Budget was due out very soon as it was currently in public comment. The 2012-2013 fiscal year will see the fair staffing as follows: Manager Steffanic - .80 FTE; Maintenance Supervisor Morrison - .80 FTE, and Fair Fiscal Technician Tedford - .50FTE. Manager Steffanic came to the defense of the County as he did not know what more they could do. Administrative Assistant Vieira pointed out that this staffing level meant that the Fair no longer had any full time employees.

Office Hours -

The Fair will have posted office hours but it could be as little as 5 hours per day during the winter when 8 hour days are not needed.

COMMITTEE REPORTS

Finance Committee-

Chair, Director Butterfield gave the financial report. She reported that the County Budget had as of yet not been approved. It was difficult to get a feel for where the Fair was at financially due to the lack of a standing budget. Manager Steffanic assured that the County would have the budget approved before the next Fair Board meeting.

DIRECTOR'S REPORTS

Director Olson-

Director Olson reported on her trip to the Gold Country Fair in Auburn. She also brought back an award banner for the Board to look at and consider for a Livestock Award.

OLD BUSINESS

None

NEW BUSINESS

A. Livestock Awards

After being recognized by Chairperson Abbott, Ms. Jan Jensen of American Valley 4-H began the discussion by requesting that information regarding changes in awards be passed on to the leaders and advisors of the clubs so they could be passed on to the members. Many of the participants were expecting the same awards in the past and they were not there this year. The Board recognized that this was an area for improvement and discussed how the information could be best transferred in the future. Director Olson displayed a banner award from the Gold Country Fair as a suggested award instead of buckles. Several of the Directors and Ms. Jensen felt that the money for buckle sponsorships was out there and that it was just a matter of going out and getting the sponsors. Discussion then turned to whom should buckles be awarded. After various options were discussed Director Neer made a motion to form a committee that would cover all awards including ribbons. This committee would be comprised of two Board members and interested members of the public. Director Butterfield seconded the motion and the motion was carried unanimously. Directors Neer and Butterfield were chosen from the Board to run the committee.

B. Fair Foundation

Director Olson reported that the Fair Foundation Dinner had resulted in a committee that had met two times. She read the Fair Foundation Mission statement to the Board and reported that three committees had been formed. The committees covered fundraising; structure, which includes the legal team working on the 501C3 paperwork; and volunteers. Money given to the foundation will be tax deductible as it is being established as a nonprofit group. All funds donated to the foundation would not be going through the county's general fund. A membership fee will be charged by a tiered scale. The Fair Foundation should be up and running by spring. It was noted that Foundation funds could not be used to cover Fair employee salaries.

C. Rate List

Manager Steffanic reported that the rate list the Fair Board had approved was finally going before the Board of Supervisors for approval after clearing County Counsel.

ANNOUNCEMENTS

It was announced that the Exhibit Guide meeting would be held on October 6, 2012 at 10 am in the Mineral Building.

Adjourn

A motion to adjourn is made by Director Chance and seconded by Director Neer. Motion is carried unanimously. The Regular meeting of the Plumas-Sierra County Fair Board will be held on October 24, 2012 at 5:00 pm in the Mineral Building at the Plumas-Sierra County Fairgrounds. Meeting adjourned at 6:09 pm.

I, WILLO VIEIRA, DO HEREBY CERTIFY THAT THESE MINUTES OF THE SEPTEMBER 26, 2012 MEETING OF THE PLUMAS-SIERRA COUNTY FAIR BOARD OF DIRECTORS ARE ACCURATE AS RECORDED.

Willo Vieira
Administrative Assistant

John Steffanic
Fair Manager

Dr. Robert Abbott, Chairperson
Plumas-Sierra County Fair Board