

REGULAR MEETING OF THE PLUMAS-SIERRA COUNTY FAIR BOARD
September 22, 2010

ROLL CALL

Chairperson Olson calls the meeting of the Plumas-Sierra County Fair Board of Directors to order at 5:07 p.m. in the Mineral Building at the Plumas-Sierra County Fair Grounds. Directors Abbott, Hughes, Neer, Olson, and Viscarra are present. Directors Chance and Goss are absent and excused. Director Marci Johnson was absent. Fair manager John Steffanic is present. Administrative Assistant Willo Vieira is present.

APPROVAL OF THE AGENDA

Director Abbott makes motion to approve the agenda for September 22, 2010. Motion seconded by Director Neer, motion carried unanimously.

APPROVAL OF THE MINUTES

July 28, 2010

Motion is made by Director Abbott to approve the minutes of the July 28, 2010 meeting. Motion seconded by Director Neer. Motion carried unanimously.

INTRODUCTION OF THE PUBLIC

Lori Simpson, Supervisor District 4; Lisa Smith, Vice President Junior Livestock Auction and 4-H Parent.

PUBLIC COMMENT

Lisa Smith expressed her concern that the gates were not well monitored during the fair. She also would like to see a Range Cattle pen workday organized to provide some much needed painting. As the Junior Livestock Auction Vice President, Ms. Smith would like to see more production minded judges and that the judge be provided with the daily rate of gain, age of animal, loin eye ultrasound information, etc. Staff is directed to place this item on the agenda for October 27. Chairperson Olson inquired as to whether or not Ms. Smith would be attending the Exhibit Guide meeting. Ms. Smith responded "yes" as she had found corrections that needed to be made in the Exhibit Guide. Director Hughes asks if the Exhibit Guide meeting is open to all Board members. Director Viscarra responded by suggesting that the meeting be posted as a Fair Board meeting so it is open to all Board member who wish to attend as important decisions are made at the meeting. It was the general consensus of the Directors to post the November 6, 2010 Exhibit Guide meeting as a Special Meeting of the Fair Board.

CORRESPONDENCE

- Letters of 2010 Fair concerns from the Hermann's, Smith, and Holly were recognized. Manager Steffanic read his response to each letter. In order to better address the concern raised by Ms. Holly regarding awards in the 4-H department, the Board requests that the issue be added to the Agenda of the next Fair Board meeting to facilitate discussion before the Exhibit Guide meeting.
- Thank you letter from Rockin' M Rodeo
- Annual report from California Fair Services Authority was provided to each Director

MANAGER'S REPORT

Financials

Manager Steffanic presented the financial reports to the Board for review. He noted that the Fair is awaiting repayment from the CCA for the grant money that has been spent on various projects. He also noted that liability and workman's compensation has been paid for the year.

Director Hughes expressed concern over the tracking of grant money from the general fund and would like to see how the money is being tracked for state audit purposes. Manager Steffanic said that he would present the print out of the Quick Books accounts showing the money trail for the state grant money at the next board meeting.

Director Viscarra would like to see the supplemental budgets that are submitted to the County of Plumas.

Fair Wrap Up:

- Paid attendance and parking were lower this year. Unpaid attendance numbers were uncertain due to the malfunction of some of the clickers. This problem should be rectified next year by using roll tickets for all free admission. The number of exhibits both stills and total livestock held fairly constant. The carnival and food vendors were up over last year. The Rodeo, Logging Show, and Trailer Choir were poorly attended causing the fair to lose money on all of the grandstand shows.
- Manager Steffanic would like to see training seminars held in the winter to boost still exhibit entries.
- Most of the vendors were happy to return to the old fair schedule of opening on Wednesday.
- We need to do something different on the providing of ice to the food concessions. The cost of the ice trailer rental and the restocking fee for unused ice made the venture unprofitable. Manager Steffanic would still like to be able to provide the ice but without the risk.
- The Fair Board felt that the Logging Show had run its course.
- Director Hughes suggested Redneck games for a possible grandstand act.
- Manager Steffanic mentioned the possibility of an equestrian event or bringing back the Enduros.
- Splash Dogs will not be returning this next year.
- The Hay Maze was a big hit and so as the water element next to the Art Barn.

Director Viscarra liked the barn tours. She also commented that people liked the "No Smoking" in the carnival area. However, more signage and cans for cigarette butts would be beneficial. She would like to see the sheep show moved to the morning and for people to be charged admission to the fair to see the livestock shows.

Director Hughes purposed a public 2011 Fair planning meeting. It was felt that it would be a positive move to have a community fair planning meeting. Manager Steffanic offers to set up the meeting and issue press releases to invite the general public for comment. He also encourages the Directors to invite two people to the meeting.

DIRECTOR'S REPORTS

Chairperson Olson proposes an evaluation of the Fair CEO. Director Viscarra recommends using the County's forms. However, they do not appear to be useful for the evaluation. Director Viscarra feels that the Fair Board should do the evaluation of the Fair CEO before the Board of Supervisors does theirs so the input is pertinent. Supervisor Simpson said that the Board of Supervisors would value the evaluation of the Fair Board.

Chairperson Olson also presented fellow Directors with a copy of the By Laws for study. Director Viscarra inquired about the status of the Memorandum of Understanding with the County of Plumas as the current document is outdated. The MOU must be clarified before anything else can be changed so the Fair Board's role is defined. She felt it would be wise use legal counsel at the county level and MOUs from other county fairs in drafting a meaningful document. The county needs to express what they expect the Fair Board to do; be a Board or an Advisory Committee.

OLD BUSINESS

None

NEW BUSINESS

A. Appointment of Fair Elector for CFSA Board of Elections

Manager Steffanic read the letter from CFSA requesting the appointment of a Fair Director to serve as an elector for the CFSA Board Elections. Director Hughes nominates Director Abbott offers to serve as elector. A motion is made by Director Hughes to approve the resolution appointing Director Abbott as elector from the Plumas-Sierra County Fair. The motion was seconded by Director Neer. Resolution passed by roll call vote. Ayes: Abbott, Hughes, Neer, Olson, and Viscarra; Nays: None; Abstain: None; Absent: Chance, Goss, and Johnson.

ANNOUNCEMENTS

Exhibit Guide Meeting November 6, 2010 at 9:00 am

Adjourn

A motion to adjourn is made by Director Abbott and seconded by Director Neer. Motion is carried unanimously. The Regular meeting of the Plumas-Sierra County Fair Board will be held on October 27, 2010 at 5:00 pm in the Mineral Building at the Plumas-Sierra County Fairgrounds. Meeting adjourned at 7:30 pm.

I, WILLO VIEIRA, DO HEREBY CERTIFY THAT THESE MINUTES OF THE SEPTEMBER 22, 2010 MEETING OF THE PLUMAS-SIERRA COUNTY FAIR BOARD OF DIRECTORS ARE ACCURATE AS RECORDED.

Willo Vieira
Administrative Assistant

John Steffanic
Fair Manager

Thelma Olson, Chairperson
Plumas-Sierra County Fair Board