

REGULAR MEETING OF THE PLUMAS-SIERRA COUNTY FAIR BOARD

July 24, 2013

ROLL CALL

Chairperson Abbott calls the meeting of the Plumas-Sierra County Fair Board of Directors to order at 5:01 p.m. in the Mineral Building at the Plumas-Sierra County Fair Grounds. Directors Abbott, Butterfield, Johnson, Neer, Olson, and Viscarra are present. Director Joyce was tardy. Directors Johnson and Viscarra were absent and excused. Director West has resigned her position. Fair Manager John Steffanic is present. Administrative Assistant Willo Vieira is present.

APPROVAL OF THE AGENDA

Director Chance made a motion to approve the agenda for July 24, 2013. Motion seconded by Director Butterfield, motion carried unanimously.

APPROVAL OF THE MINUTES

June 26, 2013

Motion is made by Director Butterfield to approve the minutes of the June 26, 2013 meeting. Motion seconded by Director Chance. Motion carried unanimously.

EXCUSAL OF DIRECTOR ABSENCES

Directors Johnson and Viscarra were excused.

INTRODUCTION OF THE PUBLIC

Laura Beaton of Feather River Publishing

PUBLIC COMMENT

None

CORRESPONDENCE

A letter from Mr. Christopher Staas regarding the handicapped accommodations at High Sierra Music Festival was discussed. The Fair Board recommended that Manager Steffanic acknowledge the letter, after consulting with County Counsel, and also forward a copy to High Sierra Music Festival management. The Board also requested to receive a copy of the letter.

MANAGER'S REPORT

Fair Update-

Entries-

Everything is going well for the entries. We have sent the first batch down for data entry.

County Audit-

The audit went well even though it occurred during the close of entries. We balanced perfectly for cash in the office.

Carnival-

The carnival tickets are out to the satellite sites around the county. Next year we will have coupons only. The current plan is that on non wristband days the coupons could be exchanged for a book of tickets.

Director Information-

Manager Steffanic handed out informational folders to the Board members. The folders contained contact information, maps, daily schedules, and other pertinent information. The Board expressed their appreciation for receiving the information so they could review it before the fair. US Cellular will be providing a WIFI hot spot and cell phone charging center.

Parade Float-

Manger Steffanic reported that Maintenance Supervisor Oran Morrison has a trailer that can be decorated for a parade float. Spectator hand outs were discussed. Many of the contracted entertainment will be traveling with the Fair float.

Volunteer Oasis-

The Volunteer Oasis may become ice chests with bottled water and bagged snacks. Director Butterfield will make a list of judging times so Directors Abbott and Chance can deliver the ice chests. Manager Steffanic will make a supply of Volunteer pins.

Date Night-

Date Night still needs work and is currently in limbo.

COMMITTEE REPORTS

Finance Committee-

Director Butterfield reported that the financials were confusing as the 13th period does not show the Fair's actual expenses and revenues. The deferred revenues from FY 2013 have not been posted to FY 2014. Director Butterfield inquired if the submitted budget reflected needed adjustments to the budgeted revenues. Manger Steffanic responded that he was under directions from the Auditor's Office to submit a status quo budget based on the figures from last year. The County will need to provide us with more money than last year.

Livestock Committee-

Director Neer reported that the project has been a challenge, but it has all come together. PSCF Foundation will be receiving all of the checks as the letter of incorporation has been received. The non-buckle awards have been ordered and should be here soon.

DIRECTOR'S REPORTS

None

OLD BUSINESS

None

NEW BUSINESS

None

ANNOUNCEMENTS

None

Adjourn

A motion to adjourn is made by Director Olson and seconded by Director Johnson. Motion is carried unanimously. The Regular meeting of the Plumas-Sierra County Fair Board will be held on August 7, 2013 at 5:00 pm in the Mineral Building at the Plumas-Sierra County Fairgrounds. Meeting adjourned at 6:21 pm.

I, WILLO VIEIRA, DO HEREBY CERTIFY THAT THESE MINUTES OF THE JULY 24, 2013 MEETING OF THE PLUMAS-SIERRA COUNTY FAIR BOARD OF DIRECTORS ARE ACCURATE AS RECORDED.

Willo Vieira
Administrative Assistant

John Steffanic
Fair Manager

Dr. Robert Abbott -Chairperson
Plumas-Sierra County Fair Board