

# **REGULAR MEETING OF THE PLUMAS-SIERRA COUNTY FAIR BOARD**

**June 27, 2012**

## **ROLL CALL**

Vice Chairperson Chance calls the meeting of the Plumas-Sierra County Fair Board of Directors to order at 5:04 p.m. in the Mineral Building at the Plumas-Sierra County Fair Grounds. Directors Butterfield, Chance, Joyce, Neer, Olson, and Viscarra are present. Directors Abbott and Johnson are absent and excused. Fair Manager John Steffanic is present. Administrative Assistant Willo Vieira is present.

## **APPROVAL OF THE AGENDA**

Director Neer makes a motion to approve the agenda for June 27, 2012. Motion seconded by Director Butterfield, motion carried unanimously.

## **APPROVAL OF THE MINUTES**

May 25, 2012

Motion is made by Director Neer to approve the minutes of the May 25, 2012 meeting. Motion seconded by Director Joyce. Motion carried unanimously.

## **EXCUSAL OF DIRECTOR ABSENCES**

Director Viscarra makes a motion to excuse the absences of Director Abbott and Director Johnson for June 27, 2012. Motion seconded by Director Butterfield, motion carried unanimously.

## **INTRODUCTION OF THE PUBLIC**

Laura Beaton of Feather River Publishing.

## **PUBLIC COMMENT**

None

## **CORRESPONDENCE**

Letter from High Sierra Music Festival regarding courtesy passes.

## **MANAGER'S REPORT**

Fair Posters/Bull Ride Posters-

Manager Steffanic supplied posters for the Fair and the Bull Ride to each director to hang in their respective communities. He noted that the tickets for the Bull Rides do not include admission to the fair.

2 for 1 Carnival Coupons-

On Kid's Day, Thursday, the Carnival will be handing out coupons for 2 for 1 sodas and cotton candy.

Sponsorships-

Manager Steffanic reported that letters requesting sponsorship for the Fair were sent out last week. Several businesses have already committed to two year sponsorships. Three people have purchased lifetime Fair credentials as well.

### Orientation Meeting-

Manager Steffanic discussed the agenda for the pre-fair volunteer meeting. He also went over the volunteer information. Thelma inquired about the policy of dogs on the Fairgrounds during fair. No dogs allowed other than the dogs allowed at the camp sites or for the 4-H Dog Show.

### Volunteer Update-

Volunteer area needs covered were:

- A women to clean women's bathrooms
- Art Barn daily clean up
- Lower campground host – Director Butterfield volunteered
- Office Help – Mona Hill will be coming in during the afternoon
- Volunteer Oasis
- Information booth
- Sr. Day – Directors Olson, Butterfield, and Chance volunteered to assist with the luncheon.
- Bull Ride guides – Horses Unlimited will be working as guides.

### Special Projects-

- The Revolution of Responsibility grant demonstration portable greenhouse will be featuring a salsa garden completed with salsa tasting, growing plants, seeds and recipes.
- The Tulsa Kitchen will have a demonstration kitchen.
- Display at Courthouse
- Need to work on inside vendors. Director Viscarra suggested checking the new business listing in the newspaper.
- Fair Foundation kick off dinner.

## **COMMITTEE REPORTS**

### Finance Committee-

Chair, Director Butterfield gave the financial report. There is only one month left in the fiscal year. She noted that nothing looked out of the ordinary on the financial reports. Manager Steffanic was queried regarding the new budget. Manager Steffanic said that the submitted budget is basically the same as last year except for the restoration of the CEO's salary less 10%. The Board of Supervisors is asking for an additional 10% off of the submitted budget.

## **DIRECTOR'S REPORTS**

No reports were given.

## **OLD BUSINESS**

None

## **NEW BUSINESS**

### A. Temporary Naming of Art Barn

Director Neer made a motion that the 2012 Art Barn is dedicated to the memory of Howard Heyden. Director Viscarra seconded the motion and the motion carried unanimously.

B. Howard Heyden Memorial Art Award

Director Neer made a motion that the Best of the Best of Shows be awarded a special award. Director Olson seconded the motion and the motion carried unanimously.

**ANNOUNCEMENTS**

Director Viscarra has someone who wishes to make a donation to the youth livestock area. It needs to be something permanent.

**Adjourn**

A motion to adjourn is made by Director Olson and seconded by Director Butterfield. Motion is carried unanimously. The Regular meeting of the Plumas-Sierra County Fair Board will be held on July 25, 2012 at 5:00 pm in the Mineral Building at the Plumas-Sierra County Fairgrounds. Meeting adjourned at 6:25 pm.

I, WILLO VIEIRA, DO HEREBY CERTIFY THAT THESE MINUTES OF THE JUNE 27, 2012 MEETING OF THE PLUMAS-SIERRA COUNTY FAIR BOARD OF DIRECTORS ARE ACCURATE AS RECORDED.

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Willo Vieira  
Administrative Assistant

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John Steffanic  
Fair Manager

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Kenny Chance, Vice Chairperson  
Plumas-Sierra County Fair Board