

REGULAR MEETING OF THE PLUMAS-SIERRA COUNTY FAIR BOARD

June 26, 2013

ROLL CALL

Chairperson Abbott calls the meeting of the Plumas-Sierra County Fair Board of Directors to order at 5:02 p.m. in the Mineral Building at the Plumas-Sierra County Fair Grounds. Directors Abbott, Butterfield, Johnson, Neer, Olson, and Viscarra are present. Directors Chance and Joyce were tardy. Director West was absent and excused. Fair Manager John Steffanic is present. Administrative Assistant Willo Vieira is present.

APPROVAL OF THE AGENDA

Director Neer made a motion to approve the agenda for June 26, 2013. Motion seconded by Director Viscarra, motion carried unanimously.

APPROVAL OF THE MINUTES

May 22, 2013

Motion is made by Director Butterfield to approve the minutes of the May 22, 2013 meeting. Motion seconded by Director Neer. Motion carried unanimously.

EXCUSAL OF DIRECTOR ABSENCES

Director West was excused.

INTRODUCTION OF THE PUBLIC

Laura Beaton of Feather River Publishing

PUBLIC COMMENT

None

CORRESPONDENCE

A letter of invitation to the Directors Day at the California State was read.
An e-mail announcing Safeway's sponsorship of Senior Day was read.

MANAGER'S REPORT

Fair Update-

Sr. Day-

Sr. and Special Persons Day will be on Wednesday. Sr. Day luncheon will once again be prepared and served by the Fair Board Directors with the luncheon sponsored by Safeway.

Volunteers-

Director volunteers are needed to work the Volunteer kickoff dinner as well as the Volunteer Oasis. Charlie Brown will be connecting with all of the volunteers. The information booth will be placed next to the office and by the apple tree. The fair is working on creating a computer kiosk where people can take their own surveys this year. This will also be the area where people can upload their cell phone photos of the fair. Manager Steffanic handed out the list of Director's Jobs for the Fair. The Parade and Parade Float were discussed.

Food and Commercial Vendors-

The Commercial Vendor contracts are trickling in. We had some issues with food vendors expecting exclusives for the County Picnic and Manager Steffanic is sending out a letter to all of the food vendors in hopes of heading off the same problems at the Fair. The hospital will be handling the first aid booth in exchange for building rentals during the year.

Entertainment-

The 30x40 tent will be set up on Monday of the Fair. We are still working to solidify the details of Date Night. Cow Plop Drop will be on Saturday. JDX will broadcast live on Friday and Saturday. The Fair is teaming up with Feather River College to put on a "rough stock" event. Director Butterfield suggested that the entertainment line-up be placed on the Fair's website. Manager Steffanic assured that it would be placed on the website during the first week of July.

Camping-

Camping is still available in the lower campground and the Carnival area is full.

Gates-

The positions for gate people will be flown in July. We will be looking for 6 people to fill the positions. They will be trained before the Fair opens. Manager Steffanic inquired of the Board regarding the possibility of making Wednesday a pay-as-you-can day. After Board discussion it was recommended that Sunday remain as the only pay-as-you-can day.

County Picnic-

The Swap met at the Picnic was a success. Not many vendors, but they made a lot of money. The car show was the biggest in many years. There were some complaints from the food vendors regarding overlapping menu items.

Joshua Fest-

The managers of Joshua Fest have expressed intent to return for Labor Day weekend 2014.

Director's Job List-

Manager Steffanic handed out the list of Director's Jobs for the Fair. The Parade and Parade Float were discussed.

High Sierra Music Festival –

Director's were given instructions to go online to apply for their complimentary passes. Tickets may be picked up at the Fair Office as soon as Festival staff delivers them.

COMMITTEE REPORTS

Finance Committee-

Director Butterfield reported the State money has shown up in the budget. Fiscal Director Tedford's buy out will come out of the 2014 budget and will be approximately \$8,600. Her last day will be July 9th. Manger Steffanic has submitted a status quo budget as requested by the county. The awards for the Fair are covered in the current budget. Manager Steffanic has assumed her fiscal duties. The Trust Fund and bills are all caught up and the cash flow has been fairly steady.

Livestock Committee-

Director Butterfield and Director Neer reported that \$3,000 has been collected to date. The buckles have been ordered. The remainder of the awards will be ordered in July.

DIRECTOR'S REPORTS

Fair Foundation –

Director Olson reported that the Foundation did not meet this month. PSCF Foundation is the new name that was submitted to the state for approval. The paperwork is currently at the state and we are expecting an answer any day.

OLD BUSINESS

None

NEW BUSINESS

None

ANNOUNCEMENTS

None

Adjourn

A motion to adjourn is made by Director Olson and seconded by Director Johnson. Motion is carried unanimously. The Regular meeting of the Plumas-Sierra County Fair Board will be held on July 24, 2013 at 5:00 pm in the Mineral Building at the Plumas-Sierra County Fairgrounds. Meeting adjourned at 6:24 pm.

I, WILLO VIEIRA, DO HEREBY CERTIFY THAT THESE MINUTES OF THE JUNE 26, 2013 MEETING OF THE PLUMAS-SIERRA COUNTY FAIR BOARD OF DIRECTORS ARE ACCURATE AS RECORDED.

Willo Vieira
Administrative Assistant

John Steffanic
Fair Manager

Dr. Robert Abbott -Chairperson
Plumas-Sierra County Fair Board