

REGULAR MEETING OF THE PLUMAS-SIERRA COUNTY FAIR BOARD

June 22, 2016

ROLL CALL

Chairperson Chance calls the meeting of the Plumas-Sierra County Fair Board of Directors to order at 5:06 p.m. in the Mineral Building at the Plumas-Sierra County Fair Grounds. Directors Abbott, Chance, Griffin, Neer, and Olson are present. Directors Buckout, Butterfield, Cardona, and Viscarra are absent and excused. Fair Manager John Steffanic is present. Administrative Assistant Willo Vieira is present.

APPROVAL OF THE AGENDA

Director Abbott makes a motion to approve the agenda for July 22, 2016. Motion seconded by Director Olson, motion carried unanimously.

APPROVAL OF THE MINUTES

February 24, 2016

Motion is made by Director Abbott to approve the minutes of the February 24, 2016 meeting. Motion seconded by Director Neer. Motion carried unanimously.

INTRODUCTION OF THE PUBLIC

Erin Roth of Feather River Publishing.

PUBLIC COMMENT

None

CORRESPONDENCE

None

MANAGER'S REPORT

Introduction of New Members-

Manager Steffanic introduced Griffin and Cindy Noble to the Board. Future Director Noble was awaiting the finalization of her paperwork as a Director.

Fair Funding, County Budget, and Financial Report-

Manager Steffanic reported that the Fair was back in the running for part of the \$46,000 that Fairs and Expositions anticipates to be available for County Fairs. California Department of Food and Agriculture is trying to find a consistent revenue stream to fund County Fairs. The Fair did receive \$3,000 in training funds that can be spent on the Western Fairs Association convention in Reno, January 15-18, 2017.

The Fair was requested to submit a "status quo" budget for 2017. The Fair did not submit a status quo budget due to the need to restructure the front gate. Manager Steffanic did add extra money to the maintenance and electricity budget lines. Due to the lack of thoughtfulness on the part of building renters, the Fair is looking into getting "smart" thermostats that can be monitored and adjusted remotely by cell phone or computer. The Fair is currently standing at 94% of projected revenue and 87% of projected expenses with some money still left in the maintenance line.

Team Roping Update-

The agreed upon contract is for \$3,000 per Labor Day event and the Memorial Day event was negotiated at a \$500 flat fee plus \$1.00 per team.

Director Handbooks-

Manager Steffanic presented the Board with Fair Handbooks and went over some of the highlights. Maps, smoking areas, Code Adam, Crisis Checklist, Press Communications, and the Emergency Phone List were all covered.

Fair Update-

- Serpilio Hall is completely full.
- Food vendor spaces are full.
- Outside vendors are strong.
- Camping is at capacity.
- More Exhibit Guides are available for the Directors to take back to their communities.
- Livestock entries are in.
- All of the judging contracts are in place with the exception of the poultry and swine judges needing to return their signed contracts.
- Quircus will be performing a fire act 9:30 pm.
- A chain saw carver will be coming. He will be selling his wares and the pieces created during each of his performance times will be donated to the Fair Foundation.
- Smile Drive is going strong.
- The Family Project is faltering.
- Fireman's Muster has been taken on by the local fire chiefs. It looks like they will have a good turnout. The event will start at 3 or 4 pm and will continue until 8 pm in the plaza area.
- The Bull Rides will be replaced this year with a Youth Rodeo and the Ranch Versatility competition.
- Senior Luncheon will be handled this year by the Health Department.
- Local businesses have been approached for sponsorship.
- The new Sweetheart of the Mountains is Katie Butterfield.

COMMITTEE REPORTS

Building and Grounds Committee-

Report given during the Manager's Report

Finance Committee-

Report given during the Manager's Report

Livestock Awards Committee-

Report given as part of New Business

DIRECTOR'S REPORTS

Fair Foundation-

The Foundation sponsored two drive-in movie nights that were well received. They have also purchased more radios and hand driers. A few new members have also joined their ranks.

OLD BUSINESS

None

NEW BUSINESS

A. Livestock Awards

Director Neer reported that the buckles have been ordered and they have enough donations to cover them. There may be some money left over to go towards the showmanship awards. Director Butterfield e-mailed a comment that she would like to see the showmanship awards stay at \$50 but if the amount was reduced to \$25 we would have it covered. Director Olson made a motion to have the showmanship awards be a minimum of \$25 and increase the amount as money allows. Director Abbott seconded the motion and it was carried.

B. Junior Livestock Response to Insurance Fees

Manager Steffanic met with the Junior Livestock Committee president regarding receiving a percentage from the auction to cover the cost of insurance. They recommended that the Fair raise the entry fee to cover the needed amount.

ANNOUNCEMENTS

Manager Steffanic announced that Darlene Buckout would be joining as a new Board member at the July meeting.

Adjourn

A motion to adjourn is made by Director Abbott and seconded by Director Olson. Motion is carried unanimously. The Regular meeting of the Plumas-Sierra County Fair Board will be held on July 27, 2016 at 5:00 pm in the Mineral Building at the Plumas-Sierra County Fairgrounds. Meeting adjourned at 6:23 pm.

I, WILLO VIEIRA, DO HEREBY CERTIFY THAT THESE MINUTES OF THE JUNE 22, 2016 MEETING OF THE PLUMAS-SIERRA COUNTY FAIR BOARD OF DIRECTORS ARE ACCURATE AS RECORDED.

Willo Vieira
Administrative Assistant

John Steffanic
Fair Manager

Kenny Chance, Chairperson
Plumas-Sierra County Fair Board