

REGULAR MEETING OF THE PLUMAS-SIERRA COUNTY FAIR BOARD
May 26, 2010

ROLL CALL

Chairperson Olson calls the meeting of the Plumas-Sierra County Fair Board of Directors to order at 4:05 p.m. in the Tulsa E. Scott Building at the Plumas-Sierra County Fair Grounds. Directors Abbott, Chance, Goss, Hughes, Johnson, Neer, Olson, and Viscarra are present. Fair manager John Steffanic is present. Administrative Assistant Willo Vieira is present.

APPROVAL OF THE AGENDA

Director Neer, seconded by Director Johnson, makes motion to approve the agenda for May 26, 2010. Motion carried unanimously.

APPROVAL OF THE MINUTES

April 28, 2010

Motion is made by Director Neer to approve the minutes of the March 24, 2010 meeting. Motion seconded by Director Chance. Motion carried unanimously.

INTRODUCTION OF THE PUBLIC

The public introduces themselves: Judi Madden, American Valley Speedway; Josh Sebold, Feather River Publishing.

PUBLIC COMMENT

None given.

CORRESPONDENCE

Letter from Mike Treacy, CDFA was read into the record announcing that we are no longer a priority fair however we are on the watch list.

MANAGER'S REPORT

Financials

Manager Steffanic announced that it is coming close to the end of the fiscal year and that we will end the fiscal year in the black for cash. Director Hughes asked regarding the discrepancy in the Building and Grounds line. Manager Steffanic explained that this anomaly is the result of the infrastructure grants. This was lumped under the Grounds and Maintenance heading as the Auditor does not like to create additional accounts. Director Viscarra reminded everyone that the state auditor did not like the co-mingling of funds and that state grant money needed to be tracked separately. Manager Steffanic assured that the state grant money was being tracked by the in house accounting program.

Operating Budget

Manager Steffanic presented the state operating budget for Board review. He explained that the operating budget is a statistical document. Director Johnson questions the blank space in the maintenance position. Manager Steffanic explains that the County of Plumas has asked that if a position had to be cut where it would be cut. We have reduced our budget allocation from the county from \$90,000.00 to \$72,000.00 and we are still being asked to cut personnel. We did turn in a balanced budget to county.

Grant updates

The Quincy Volunteer Fire Department has agreed to help us paint the lid of the grandstands. Their tallest vehicle won't quite reach the top so we are exploring other options as well

Other Updates

- The Carnival tickets are available for purchase.
- Jill and Charlie Brown are working on the tickets for fair time.
- Manager Steffanic presents a Fair Scorecard for this year's fair. It will help us provide more accurate numbers for press releases and Board of Supervisors reporting.

Parking

Manager Steffanic opened a discussion on raising the parking fee to \$2.00 per vehicle. Judi Madden, American Valley Speedway, mentioned the need for a wider lane through the vendor lot.

COMMITTEE/DIRECTOR'S REPORTS

Committee Reports

Policy Committee: The committee is trying to streamline the Policy Manual. The MOU between the Fair and the Board of Supervisors was discussed. Manager Steffanic was to check with the Board of Supervisors to see if they desired to change the MOU or not.

Finance Committee: The Finance Committee will meet on June 23 at 4 pm.

Director's Reports

Director Olson reported that she and Manager Steffanic were invited to attend a WFA meeting for new CEOs and Fair Board Presidents. It was very informational and we had a great time.

OLD BUSINESS

A. Go Cart Track

Manager Steffanic reported that the Fair went ahead and moved the go carts up to the warm up arena. The maintenance budget is \$10,000.00 without grant money and we can't afford to spend \$6,000.00 for sod. A motion was made by Director Chance and seconded by Director Abbott to approve the move of the go-cart track to the warm up arena. Motion carried unanimously.

NEW BUSINESS

A. County Picnic Dates

A proposal to move the County Picnic dates to the second Saturday in June was presented. After a short discussion Manager Steffanic was directed to consult with all parties involved in the County Picnic.

B. Approval of State Budget for Fairs and Expositions

Due to earlier discussion, Director Abbot made a motion to accept the State budget as presented. Director Neer seconded the motion and the motion carried unanimously.

ANNOUNCEMENTS

The next meeting will be at 5 pm at the Mineral Building.

Adjourn

A motion to adjourn is made by Director Abbott and seconded by Director Chance. Motion is carried unanimously. The Regular meeting of the Plumas-Sierra County Fair Board will be held on June 23, 2010 at 5:00 pm in the Mineral Building at the Plumas-Sierra County Fairgrounds. Meeting adjourned at 5:38 pm.

I, WILLO VIEIRA, DO HEREBY CERTIFY THAT THESE MINUTES OF THE MAY 26, 2010 MEETING OF THE PLUMAS-SIERRA COUNTY FAIR BOARD OF DIRECTORS ARE ACCURATE AS RECORDED.

Willo Vieira
Administrative Assistant

John Steffanic
Fair Manager

Thelma Olson, Chairperson
Plumas-Sierra County Fair Board