

REGULAR MEETING OF THE PLUMAS-SIERRA COUNTY FAIR BOARD

May 22, 2013

ROLL CALL

Chairperson Abbott calls the meeting of the Plumas-Sierra County Fair Board of Directors to order at 5:01 p.m. in the Mineral Building at the Plumas-Sierra County Fair Grounds. Directors Abbott, Butterfield, Chance, Johnson, Joyce, Neer, Olson, and West are present. Director Viscarra was absent and excused. Fair Manager John Steffanic is present. Administrative Assistant Willo Vieira is present.

APPROVAL OF THE AGENDA

Director West made a motion to approve the agenda for May 22, 2013. Motion seconded by Director Olson, motion carried unanimously.

APPROVAL OF THE MINUTES

April 24, 2013

Motion is made by Director Butterfield to approve the minutes of the April 24, 2013 meeting. Motion seconded by Director Neer. Motion carried unanimously.

EXCUSAL OF DIRECTOR ABSENCES

Director Viscarra was excused.

INTRODUCTION OF THE PUBLIC

Laura Beaton of Feather River Publishing and Cheryl Kolb, Quincy Chamber of Commerce.

PUBLIC COMMENT

None

CORRESPONDENCE

None

MANAGER'S REPORT

Fair Update-

Manger Steffanic presented the current list of Food and Non-food Vendors for this year's Fair. Date Night is coming together with the Quincy High School loaning us lights for the event and the securing of the tent.

Wine tasting- It was decided that the floriculture building would not be feasible due to logistics concerns. There was also discussion on possibly asking for a donation to the Foundation in the future even though they are already donating their proceeds to local charitable organizations.

Exhibit Guide – The Exhibit Guide corrections have been made and it will be posted online immediately. Printed fliers will be going out to all of the schools to encourage entries.

Director Butterfield inquired as to when the listing of the jobs the Director's could cover would be available.

Manager Steffanic reported that fair time camping was filling in at a normal pace. Director Butterfield called to the attention of the Staff that the camping application did not have an address to mail the check and application for processing.

Electronic Recycling Day-

Manager Steffanic reported that the Electronic Recycling Day was once again a success with 2 trucks filled and at least ½ a truck load waiting to go.

County Picnic-

Manager Steffanic handed out poster for the Directors to post in their various communities to advertise the events. The day's festivities will include the car show, food and craft vendors, a swap meet, 4-H Showmanship Day, a book signing, and will culminate with the American Valley Speedway Race.

Fairs and Expositions-

The check from the state for \$36,000 has arrived. A request to the Board of Supervisors for a supplemental budget putting the money into the maintenance line will be submitted.

COMMITTEE REPORTS

Finance Committee-

Director Butterfield reported that the financials were looked at thoroughly. She was pleased to hear about the check from Fairs and Expositions as the Fair is approaching the end of the fiscal year and the extra funds were needed. It was noted that the Fair was down significantly in the grounds rental line item. Manager Steffanic reported that Fiscal Technician, Kathy Tedford has been gone taking care of her elderly parents. Steffanic is taking over the fiscal duties and Administrative Assistant Vieira has been assigned all contracts. He also mentioned that she may be leaving on June 30, 2013 and that the Fair would have to assume any vacation/sick day liability that there may be at that time.

Livestock Committee-

Director Butterfield and Director Neer reported that the committee mailed letters to all of the 4-H families. There is concern that there may not be enough money to cover all of the awards. The local depressed economy is reflected in that to date only \$2,000 has been collected. Board member submitted various ideas for reaching more members of the community including using the voter rolls, and chamber lists.

DIRECTOR'S REPORTS

Fair Foundation –

Director Olson and Manager Steffanic reported on the Plumas-Sierra County Fair Foundation. Steffanic reported that in may take form 3 months to 2 years obtain nonprofit status from the US Government. Director Olson reported that the State has kicked back the request as there is already a "Fair Foundation" on their books and we need to choose a new name and resubmit the paperwork. The State could get us a number within 30 days of receiving the new paperwork which would allow them to get a bank account. Manager Steffanic mentioned that awards checks would be tax deductible if they went through the Foundation or through the County. The Foundation is also working on having a member of the Fair Board as a voting trustee on their Board.

OLD BUSINESS

None

NEW BUSINESS

A. Cheryl Kolb, Quincy Chamber of Commerce

Ms. Kolb announced that there were a couple of local bands that could be hired but no money to hire them. It was thought that Mumbo Gumbo would even make a good headliner band for the grandstands for 2014. The Chamber offered their assistance in helping the Fair obtain lodging and meals for the entertainment. They have also found somebody to be Chipper for the Fair Parade.

ANNOUNCEMENTS

None

Adjourn

A motion to adjourn is made by Director Chance and seconded by Director Neer. Motion is carried unanimously. The Regular meeting of the Plumas-Sierra County Fair Board will be held on June 26, 2013 at 5:00 pm in the Mineral Building at the Plumas-Sierra County Fairgrounds. Meeting adjourned at 6:21 pm.

I, WILLO VIEIRA, DO HEREBY CERTIFY THAT THESE MINUTES OF THE MAY 22, 2013 MEETING OF THE PLUMAS-SIERRA COUNTY FAIR BOARD OF DIRECTORS ARE ACCURATE AS RECORDED.

Willo Vieira
Administrative Assistant

John Steffanic
Fair Manager

Dr. Robert Abbott -Chairperson
Plumas-Sierra County Fair Board