

REGULAR MEETING OF THE PLUMAS-SIERRA COUNTY FAIR BOARD
April 28, 2010

ROLL CALL

Chairperson Olson calls the meeting of the Plumas-Sierra County Fair Board of Directors to order at 4:03 p.m. in the Tulsa E. Scott Building at the Plumas-Sierra County Fair Grounds. Directors Abbott, Chance, Goss, Neer, and Olson are present. Directors Hughes, Johnson, and Viscarra are absent and excused. Fair manager John Steffanic is present. Administrative Assistant Willo Vieira is present.

APPROVAL OF THE AGENDA

Director Neer, seconded by Director Abbott, makes motion to approve the agenda for April 28, 2010. Motion carried unanimously.

APPROVAL OF THE MINUTES

March 24, 2010

Motion is made by Director Chance to approve the minutes of the March 24, 2010 meeting. Motion seconded by Director Abbott. Motion carried unanimously.

INTRODUCTION OF THE PUBLIC

The public introduces themselves: Terry Swofford, Supervisor District 1; Lori Simpson, Supervisor District 4; and Kathy Tedford, Fair Fiscal Officer.

PUBLIC COMMENT

None given.

CORRESPONDENCE

None

MANAGER'S REPORT

Financials

Manager Steffanic presented the financial report and explained the new format. The detailed profit and report was presented and the Board expressed their approval at the presentation of a solid financial report.

Horse Show/Gymkhana Series

Manager Steffanic reports that the horse show is coming together. By community request, the Fair will also be sponsoring a five show gymkhana series. Director Olson asks if any of the dates would conflict with standing local horse association dates. Show Secretary Tedford said that she took the dates that were left after the horse clubs had their dates in place.

Fair Board Committee Meetings

Committee Chairs will be responsible for calling committee meetings. Manager Steffanic said that he would be available to attend any of the meetings requested.

Exhibit Guide

The Exhibit Guide has been completed and has been distributed to most of the schools with the rest receiving their guides in the next week.

Grant Updates

- Irrigation upgrade grant is 80% complete.
- New stage is almost completed.
- Mineral Building carpet is being replaced by a local vendor and will be completed by Friday.
- Grounds paging system is one day away from completion and is coming in slightly over budget.
- Grandstand, arena, and floriculture projects are all waiting for the weather to settle.

Memorial Plaques

A recognition plaque has been requested for Bill Loveridge in the livestock area. Work is progressing on developing a standardized plaque for recognition and memorial purposes.

Fair Updates

- We are currently advertising on radio stations in Susanville and Reno to push the Trailer Choir tickets. The Trailer Choir posters are also finished and ready for distribution. Commercials promoting the fair in general are running on Hispanic radio stations in the Reno area. We are also, working on a cross promotion with the Reno Ace baseball team. All of the local print media will also carry advertising for the fair.
- We have a lower campground host, Dave Saltel but are still in need of a carnival lawn camp host.
- Jill and Charlie Brown are coming back to work on admissions. They will have a private room for cash handling and work. All tickets are printed and ready to go. E Clampus Vitis will cover the gates and provide grounds patrol. The Portola Station Church will provide gate ticket sales.
- All entertainment is booked. The Train Guy called wanting to return to the fair this year after a year's absence. However, due to his tardiness in contacting us there is no longer enough money in the budget.
- Most of the judges have been contracted.
- Exhibit pick-up day locations and personnel are in place. Exhibits received on that day will be stored in the schoolhouse and then released to the respective building supervisors.
- Food vendors will include Fat Bottom Grill in the livestock area and two Thai food vendors. All vendors will be allowed to advertise in the daily fair program.
- George Harrison has been issued a contract to put on the logging show. The fair will be doing all of the sponsorship for the event.
- Special days including County Employee Appreciation Day, Sr. Day and Kid's Day were discussed.
- The fair will be supplying the ice again this year and is also planning to have hawk boxes in the grandstands.

Director Olson inquired about the vendor's breakfast and what the Directors were to do at the fair. Manager Steffanic responded that he would like to see the Board be the face of the fair.

COMMITTEE/DIRECTOR'S REPORTS

Committee Reports

Policy Committee: Met with Manager Steffanic and will be re-working the Policy Manual. We are not currently re-working the MOU with the county as it requires Board of Supervisor approval. The goal of the committee is to strengthen what the Board can do.

Director's Reports

None

OLD BUSINESS

A. Go Cart Track

Chairperson Olson recommended that the Board look at the area above the arena. Director Abbott made a motion to table the item of the Go Cart Track until the next meeting to permit more research. Motion was seconded by Director Neer and passed unanimously.

NEW BUSINESS

None

ANNOUNCEMENTS

None

Adjourn

A motion to adjourn is made by Director Abbott and seconded by Director Chance. Motion is carried unanimously. The Regular meeting of the Plumas-Sierra County Fair Board will be held on May 26, 2010 at 4:00 pm in the Tulsa E. Scott Building at the Plumas-Sierra County Fairgrounds. Meeting adjourned at 5:47 pm.

I, WILLO VIEIRA, DO HEREBY CERTIFY THAT THESE MINUTES OF THE APRIL 28, 2010 MEETING OF THE PLUMAS-SIERRA COUNTY FAIR BOARD OF DIRECTORS ARE ACCURATE AS RECORDED.

Willo Vieira
Administrative Assistant

John Steffanic
Fair Manager

Thelma Olson, Chairperson
Plumas-Sierra County Fair Board