

# **REGULAR MEETING OF THE PLUMAS-SIERRA COUNTY FAIR BOARD**

**January 25, 2012**

## **ROLL CALL**

Director Olson calls the meeting of the Plumas-Sierra County Fair Board of Directors to order at 4:08 p.m. in the Mineral Building at the Plumas-Sierra County Fair Grounds. Directors Abbott, Butterfield, Joyce, Neer, Olson, and Viscarra are present. Directors Chance, Hughes, and Johnson, are absent and excused. Director Goss is absent. Fair Manager John Steffanic is present. Administrative Assistant Willo Vieira is present.

## **APPROVAL OF THE AGENDA**

Director Neer makes a motion to approve the agenda for January 25, 2012. Motion seconded by Director Abbott, motion carried unanimously.

## **APPROVAL OF THE MINUTES**

October 26, 2011

Motion is made by Director Abbott to approve the minutes of the October 26, 2011 meeting. Motion seconded by Director Neer. Motion carried unanimously.

## **INTRODUCTION OF THE PUBLIC**

Mona Hill of Feather River Publishing

## **PUBLIC COMMENT**

None

## **CORRESPONDENCE**

- Form 700 was reviewed and passed out to the Directors for completion.
- Memo from CFSA regarding revenue protection program was read to the Board.

## **MANAGER'S REPORT**

Financials-

Financials were reflective of the slow time of the slow time of year. Revenues are on track with a projected gain of \$14, 000.00 in building rentals for the year. Cash on hand was reported to stand at \$59,000.00. Manager Steffanic reported that the request for contingency funding from the County was reflective of the amount projected to balance the budget. This financial fiscal request to the County may be held up for a period of time as the County budget numbers are very fluid at this point.

Winner's Posters-

Manager Steffanic hand out to the Directors copies of the posters honoring those who won ribbons from each of the communities.

Exhibit Guide-

Manager Steffanic reported that the Exhibit Guide was ready for proofing and handed out draft copies For the Board Members to review. He requested that each Director report back with any changes that needed to be made.

#### Over The Line Tournament-

We are currently awaiting approval from the Old Mission Bay Athletic Club to hold the event on June 9 & 10. The event will be cosponsored by the Central Plumas Recreation District. The event should draw 500 – 600 people.

#### Fair U-

Manager Steffanic reported that most of the presenters have been secured. The event is currently scheduled for April 23.

#### Credit Card Program-

Manager Steffanic presented information on a possible credit card program that would charge the customer 3% for using their ATM or credit card to make a transaction at the Fair Office. Most of the governmental offices are switching to it. It was the desire of the Fair Board to not charge for credit card transactions at the Fair Office.

#### Status of Volunteer Policy regarding the Fair Board-

Manager Steffanic reported that County Counsel decided that there would be no effect on the status of Fair Board Directors regarding the Plumas County Volunteer Policy.

#### WFA Convention-

The 2013 meeting of the Western Fairs Association will be in Reno. This year's convention was held in Disneyland and Manager Steffanic paid his own way to the event. He reported that nothing specific to our fair was brought up at the meetings. He also noted that the current fair funding has not changed. There was a large emphasis on community heritage and we are working with the museum to bring in more historical features. After talking with other Fair's, Manager Steffanic felt that it would be valuable to look into forming a nonprofit foundation for the Fair.

#### Fair Sponsorship-

Manager Steffanic presented a Fair sponsorship solicitation letter to the Board. He is hoping for a two year commitment to show community support for the Fair.

#### Fair Update-

- Camping – Camping is filling up slowly, but everyone tends to wait until the last minute to submit their application.
- Serpilio Hall – We have contacted three other fairs for their commercial exhibitor lists. Spaces left by no-show vendors will be filled with science exhibits.
- Grounds – Bands for Old Town are booked and walking acts are set. With our theme of "Magic of Country Living", we will be playing up Bill the Magician. The Science Wizard is our new grounds act for this year.
- Sweetheart Pageant – We have \$1,500.00 budgeted for the pageant.
- Mineral Building – Sandra Lee and wine tasting with Evergreen Market will be back in the Mineral Building.
- Livestock Area – No livestock tours will be offered this year. However, exhibitors on barn duty will be given "Ask Me" buttons. We are in need of the donation of golf carts for fair week.

- Ice – Ice has been lined up. A small ice trailer will be on site with deliveries on Sunday, Wednesday, and Sunday. The trailer will run \$300.00 and hopefully, the restocking fee will be kept to a minimum.
- Parking – The Chester Wrestling Team will be handling the parking. The Fair has requested an extra person for the high volume nights of Friday and Saturday.
- Other items – Manager Steffanic posed the idea of a “pay as you can” day for Sunday to the Board and a Lifetime Fair Pass. The Board requested that the items be placed on the agenda for further discussion.

## **COMMITTEE REPORTS**

No reports were given.

## **DIRECTOR’S REPORTS**

No reports were given.

## **OLD BUSINESS**

None was on the agenda

## **NEW BUSINESS**

### A. Livestock Awards

- The logistics of the Clean Stall awards were discussed. The planned awards for the 2011 Fair were forgotten in the Livestock Office. The Fair was still not clear on who actually won the contest.
- After discussion it was decided that a Director would contact the Livestock Sale Committee about running the awards program. Director Viscarra expressed a willingness to assist anyone who wanted to take on the project.

The topic of Livestock Award was until the next board meeting.

### B. Fair Director Elections

Director Viscarra made a motion nominating Director Abbott as Chairperson of the Plumas-Sierra County Fair Board for 2012. Nomination was seconded by Director Neer. Director Abbott was elected by a unanimous roll call vote. Director Abbott made a motion nominating Director Chance as Vice Chairperson of the Plumas-Sierra County Fair Board for 2012. Nomination was seconded by Director Butterfield. Director Chance was elected by a unanimous roll call vote.

## **ANNOUNCEMENTS**

None

## **Adjourn**

A motion to adjourn is made by Director Abbott and seconded by Director Butterfield. Motion is carried unanimously. The Regular meeting of the Plumas-Sierra County Fair Board will be held on February 22, 2012 at 4:00 pm in the Mineral Building at the Plumas-Sierra County Fairgrounds. Meeting adjourned at 5:41pm.

I, WILLO VIEIRA, DO HEREBY CERTIFY THAT THESE MINUTES OF THE JANUARY 25, 2012 MEETING OF THE PLUMAS-SIERRA COUNTY FAIR BOARD OF DIRECTORS ARE ACCURATE AS RECORDED.

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Willo Vieira  
Administrative Assistant

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John Steffanic  
Fair Manager

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Thelma Olson, Director  
Plumas-Sierra County Fair Board